



## Patient Participation Group

Thurs 28 May 2015

### Minutes

<b>PPG Meeting</b>	
Location:	Meeting Room
Date :	Thursday 28 May
Time:	17.30pm
Attendees:	Steve Howe (Joint Chair), Joyce Brittain (Joint Chair), Sam Evans, Jessie Hughes, Julia Codling, Su Winter, Barbara Carrington
Apologies:	Dr Fegan, Kim Barnes, Claire Bruce, John Codling, Isabelle Codling
Visitors:	n/a

Topic	Actions/ Owner
<p><b>Announcements</b> Sam Evans announced that a new doctor has joined the Practice. Dr Amaka Azie will fill any gaps in the surgery schedule</p>	
<p><b>Apologies</b> Steve had received apologies from Dr Fegan, Kim Barnes, Claire Bruce, John Codling, Isabelle Codling. Kim Barnes will have difficulty getting to future meeting so has decided to resign from the group.</p>	
<p><b>Agree minutes of last meeting – 19 March 2015</b> Minutes agreed subject to Julia Codling being added to the attendees list</p> <p><b>Matters arising</b> Sam had not yet sent the copy of the letter received from Arriva to Leah Fraser but would do so in the near future.</p> <p>After the meeting Brian Corcoran had contacted Sam to say that he would have the leave the group due to personal circumstances. The group wanted to express their thanks to Brian for his work in the group as Brian had been one of the founding members of the Grove Road Surgery. Steve would contact Brian to thank him for his past work on the group and wish him well for the future</p>	<p>SE</p> <p>SH</p>
<p><b>Commissioning</b> The new organisation arrangements were now in place but not too much had happened from a practical point of view. Sam informed the group that the Doctors were already working with other local doctors and this was likely to happen more in the future.</p>	
<p><b>Patient Engagement Process</b> Jessie had attended the first meeting of the new Wirral Patient Council (for Wirral Wide Patient representatives) but had not yet received the minutes (Jessie had to leave the</p>	

<p>meeting before it finished). Jessie would circulate the minutes as soon as she received them. However she reported that very little was achieved in the part of the meeting she attended and she felt that there were too many people to make meaningful progress.</p> <p>She did not think any progress had been made on the makeup of the Local Patient Groups but would need to see what the minutes said. The group expressed its frustration in the lack of progress as we were keen to develop relationships with other local patient groups. This would be discussed again at the next meeting.</p> <p>Three <b>information points</b> from the meeting:  The 111 service was not giving value for money  Arrowe Park Hospital had paid out £18.7 million in compensation in recent times which is creating financial difficulties for the Trust.  N.A.P.P. (National Association of Public Participation groups) was worth looking at as a resource for our PPG</p>	<b>JH</b>
<p><b>Carers Week, Surgery Meeting Friday 12 June @ 10am – 2pm</b></p> <p>Sam handed out some laminated poster to advertise the Carers Week meeting at the Surgery. She could also provide electronic copies.</p> <p>Kelly from the Carers helpline would be in attendance. The group agreed to provide volunteers to help on the day. <b>The shifts would be for around one hour each, Sam will be available from 9.30am and will be advised on timings.</b></p>	<b>JB/SH/LH/BC</b>
<p><b>Alzheimer’s Group meeting, Tuesday 8 September @ 10.30 – Wallasey Library</b></p> <p>The group thanked Barbara Carrington and Jessie Hughes for organising this event. The details would be worked on nearer the date. The idea behind the event is to improve people’s knowledge of Alzheimer’s and the support available.</p>	<b>BC/JH</b>
<p><b>Transforming Cancer Care Bulletin</b></p> <p>Su Winter passed around some information on the “Transforming Cancer Care” project which would involve the construction of a new cancer care centre in Liverpool. Su would be the group’s main contact as she is involved in the project and sits on two steering groups.</p> <p>Steve will circulate information on the project and Su’s e-mail contact details with the minutes.</p>	<b>SW</b>  <b>SH</b>
<p><b>Notice Board</b></p> <p>The group was very pleased with the new notice board and were invited to suggest additional material that could be put on the board</p>	<b>All</b>
<p><b>Confidentiality Agreement</b></p> <p>Sam handed around copies of the group’s Confidentiality Agreement which were signed by all those attending. All members would need to sign in due course.</p>	
<p><b>Statement: Patients Participation Group</b></p> <p>Sam circulated a draft statement describing the aims of the Group plus some Ground Rules for the Meeting. Members were asked to read the statement and get back to Sam with any comments. The Statement would be signed at the next meeting.</p>	<b>All</b>
<p><b>New Members</b></p> <p>There are currently 13 members of the group following the resignation of Brian Corcoran and Kim Barnes. We will still welcome new members although it would be useful if Steve or Joyce could speak to any applicants to explain the aims of the group.</p>	<b>JB, SH</b>
<p><b>Changes of days for future meetings</b></p> <p>At least two members could not make Thursdays currently used for the meetings. It was agreed that two alternative dates would be offered for the next meeting. Steve to</p>	<b>SH</b>

ask for preferences before deciding	
<b>Date of next meeting</b> Thursday 30 July <b>OR</b> Monday 3 August at <b>5.30pm</b>	

